

# Ships Point Improvement District Board of Trustees Meeting Minutes

Date: Dec 10, 2025

Present In Person	Present via zoom	Absent
J. Ainsworth, Chairperson R. Vreugde, Finance Officer Wm. Trussler, Chair Water Technical Committee J. Reinhardt, Trustee R. Mumbo, Trustee  I. Welch, Finance Manager D. Shepherd, Water Operator		M. Fakaro, Trustee R. Timbers, Trustee

J. Ainsworth chaired the meeting and took minutes.

Prior to the commencement of the meeting, J. Ainsworth announced that she had received an email from R. Timbers announcing his resignation from the SPID Board of Trustees effective Dec 31, 2025. Several board members expressed their appreciation for his work and contribution to the community.

## 1. Agenda

The agenda was sent to all board members via email prior to the meeting.

Amendment to add “Petition request from Black Mountain Irrigation District to “Other Business”.

MOTION to approve the agenda as amended. R. Mumbo/ J. Reinhardt Motion carried.

## 2. Minutes

The minutes of Nov, 12, 2025 regular board meeting were sent to all board members via email prior to the meeting.

Amendment to add “Board requests that quarterly performance to budget report reports include operating budget items only.”

MOTION to adopt the minutes as amended of Nov 12, 2025 regular board meeting. R. Vreugde/ J. Reinhardt Motion carried.

## 3. Business Arising From the Minutes

Research costs re: cyber insurance - R. Vreugde

Done - Board agreed that cost of insurance was too expensive in relation to potential risk.

Estimate for new flow meter for well #1- D. Shepherd

Done - Fanny Bay Waterworks is purchasing a new flow meter; SPID Water Operator will install the old FBW meter in our well #1.

Replace pumphouse landline with cell phone - D. Shepherd

Done - Board determined that because a cellular dialer (~5K) was required it is too expensive to replace landline with a cell phone.

Ensure White Pacific invoice for VFD is to bookkeeper no later than Dec 15, 2025 – D. Shepherd

Done - Transfer from CRRF Account to Operating Account for PLC project costs now complete.

Send Bylaw 133 (2026 Parcel Taxes) to Ministry for review and registration - J. Ainsworth & M. Fakaro

Done - J. Ainsworth to check with Ministry on progress of review and registration **Action Required: J. Ainsworth**

Send Bylaw 134 (establish a fire services capital reserve fund) to Ministry for review and filing – J. Ainsworth & M. Fakaro  
Done

Contact Northrock Technologies to arrange initial meeting – J. Ainsworth  
WIP

#### **4. Water Operations - presented by D. Shepherd**

Monthly operations reports - posted on the SPID website.

#### **5. Water Technical Committee (WTC) - Presented by Wm. Trussler**

The minutes of December 2025 WTC meeting - sent to all board members via email prior to the meeting.

Estimates for a new, drilled well – Work in progress **Action Required Wm. Trussler**

SCADA – the WTC discussed the two quotes from White Pacific at its recent meeting and recommends that we accept the lower quote for purchase and installation in 2026.

#### **6. Finance - Presented by I. Welch**

Monthly financial reports - Sent to all board members via email prior to the meeting.

Questions for the auditor – There were 3 submissions sent to the auditor for discussion at the meeting with the Finance Committee on Thursday, Dec 12, 2025.

#### **7. Bylaws – presented by J. Reinhardt**

Nothing to report

#### **8. Communications**

Fanny Bay Flyer - There is no Flyer in January.

#### **9. Information Technology**

Nothing to report

#### **10. Other Business**

Along with about 185 other B.C. ID's, SPID received an email request to sign a petition to the Ministry of Housing and Municipal Affairs stating that we are in favour of:

*"Supporting funding to Improvement Districts equal to that of Regional Districts and Municipalities"*

There was a general discussion about the format of the petition and the usefulness of the petition. The Board agreed to table the issue until the next board meeting. The deadline for submitting the petition is Feb 27, 2026.

#### **11. Fire Chief Report - presented by R. Vreugde**

The FC Report was sent to all board members via email prior to the meeting.

There was confirmation that our firefighters and first responders receive a debrief after each callout and are reminded of the availability of counselling services.

**Motion to adjourn R. Mumbo 10:46am**